
Humber, Ford & Stoke Prior Group Parish Council

Chairman:
Cllr. Hugh Fowler-Wright
The Cider Mill
Humber
Herefordshire HR6 0NE

Clerk to the Council:
Allan Drew
The Coach House
Pencombe
Herefordshire HR7 4RL

email chairman@hfspgroupparishcouncil.gov.uk

☎ 01885 400712
email clerk@hfspgroupparishcouncil.gov.uk

Councillors are summoned to an ordinary meeting of the Group Parish Council to be held on
Wednesday 19th November 2025 at 7.30pm in Stoke Prior Village Hall
which will consider the business set out in the agenda below.

12th November 2025

Allan Drew, Clerk to the Council

AGENDA

87/25 Apologies for absence

To receive: any apologies for absence.

To consider, if necessary: excusing absence of members to the following meeting.

88/25 Declaration of interests and dispensations

To receive and record: any declarations of interest in agenda items in accordance with the Code of Conduct adopted in July 2021.

To consider: any applications for dispensations in accordance with Standing Order 13.

89/25 Minutes of previous meetings

To approve: draft minutes of the meetings held on 23 October 2025

90/25 Chairman's announcements

To note: any announcements from the Chairman.

91/25 Public participation

Under Standing Order 3e, any member of the public may make a statement or give evidence to the meeting on any business to be transacted or any other business, and ask or answer questions. At the discretion of the Chairman such participation may be permitted under the relevant agenda item.

92/25 District Councillor's report

To receive: a report from Ward Councillor Bruce Baker.

93/25 Group Parish Emergency Plan

To receive: redacted version of the Group Parish Emergency Plan

To resolve: to adopt the Emergency Plan.

94/25 Planning Committee and planning applications update

(a) To consider for comment new applications to be determined by Herefordshire Council.

Ford & Stoke Prior

No new Planning applications

Humber

253107 Old Pentwyn Risbury HR6 0NH Application for a Lawful Development Certificate for a rear second storey extension. **(Comments not required, however included here as relevant to item c following)**

252986 New Pentwyn Risbury HR6 0NH Demolition of buildings and the construction of a replacement storage warehouse (B8), a new accessway, ancillary yard and related works.

(b) To note: updates on current planning applications

Ford & Stoke Prior

204437 Plot 1 Land at Old Hall Stoke Prior HR6 0LH Proposed construction of a new self-build custom home and garage **Undecided - on hold due to phosphates**

Humber.

- 252813 Great Marston Farm Risbury HR6 0NQ** Agricultural building for the storage of dry farmyard manure
Undecided
- 252762 Bay Tree Cottage Risbury HR6 0NQ** Proposed two storey side extension in place of existing lean to and new garden studio in place of existing shed.
Undecided
- 252732 Holly Barn Risbury HR6 0NQ** Application for a Lawful Development Certificate for proposed use of land to station a mobile granny annexe home for use incidental to the main dwelling (For information only. Classed as permitted development. Comments not required)
Approved
- 252794 Workshop at The Woodlands Risbury HR6 0NN** Application for approval of details reserved by condition 4 attached to planning permission 241787. (For information only. Submission of ecological working method statement. Comments not required).
Approved
- 252379 Land adjacent to Butt Oak Farm Risbury HR6 0NQ** Proposed erection of a self-build, split level family home with detached garage/workshop, parking area, landscaping and associated development.
Undecided
- 241806 Oak Tree View Risbury HR6 0NQ** Proposed Conversion of Building to a self-build dwelling House
Undecided
- 212600 - Land adjacent to Risbury Cross Cottage, Risbury HR6 0NG**
Approval of reserved matters following outline approval 181648 (residential development of 6 houses).
Undecided - on hold due to phosphates
- 211802 - Land at Gob's Castle Risbury Leominster Herefordshire**
Application for approval of details reserved by conditions 3 7 9 10 11 12 13 15 18 19 & 21 attached to planning permission 173687.
Undecided
- 193259 New House Farm Risbury HR6 0NQ** Outline planning for proposed housing development on land at New House Farm.
Undecided

(c) To discuss: the extent and effect of housing extensions within the Group Parishes

- 95/25 General Financial Matters** Report from the RFO
To receive: Bank reconciliation for quarter ended September 2025
To receive: update on expenditure and income against budget to end of November 2025
To consider: appointment of HALC as Council's internal auditor for 2025-26
To consider: update to Clerk's salary in line with national salary award for 2024-25
To consider: payments for authorisation
- 96/25 Annual Business from Forward Plan 2025-26**
To review and update if necessary: Council's banking arrangements
To review and update if necessary: Council's financial reserves
- 97/25 Setting the precept for 2026-27**
To receive: first draft budget for 2026-27
To consider: possible projects for 2026-27.
To consider: draft precept for 2026-27. (For agreement at January 2026 meeting)
- 98/25 Lengthsman, Drainage & PROW**
To receive: update on 2025-26 grant funding
To consider: any additional activities to be added to current list of works
To discuss: SP1 and possible legal proceedings under Highways Act 1980 section 56
- 99/25 Current projects**
To receive: updates on current projects
- | | |
|--------------------------------------|-------------------------|
| Traffic Management Plan | Cllrs. Grace & Marston. |
| Environment | Cllrs. Yair & Hinton |
| Defibrillator & K6 kiosk restoration | Cllr. Fowler-Wright |
- 100/25 Matters for discussion at the next meeting**
Annual business from Forward Plan 2025-26
Final budget for 2026-27, set precept for 2026-27,

Date of next meeting

To note: the next scheduled meeting will be on Wednesday 21st January 2026 at 7.30pm in Risbury village hall

The Chairman will close the meeting